

TOWN OF WESTON

AUDIT

YEAR ENDING JUNE 30, 2016

BASIC FINANCIAL STATEMENT
PREPARED BY PETER DAVIS, CPA

TOWN OF WESTON

FINANCIAL STATEMENTS

JUNE 30, 2017

(With Independent Auditor's Report Thereon)



TOWN OF WESTON, MAINE

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INDEPENDENT AUDITOR'S REPORT

To the Management of the
Town of Weston, Maine

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Town of Weston, Maine as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Weston, Maine, as of June 30, 2017, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3-6 and 18 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Weston, Maine basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 19, 2017, on our consideration of the Town of Weston, Maine's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Town of Weston, Maine's internal control over financial reporting and compliance.

Davis, Gates & Alward CPA's

Presque Isle, Maine
September 19, 2017

TOWN OF WESTON, MAINE

Management's Discussion & Analysis
June 30, 2017

Unaudited

As management of the Town of Weston, we offer readers of the Town of Weston's financial statements this narrative overview and analysis of the financial activities of the Town of Weston for the fiscal year ended June 30, 2017. We encourage readers to consider the information presented in conjunction with the basic financial statements.

FINANCIAL HIGHLIGHTS

- Total assets of the Town of Weston exceed liabilities by \$974,157, which represents the total net position of the Town.
- The ending fund balance for all governmental funds was \$460,763. This is a \$64,676 increase from the prior year total.
- The General Fund reports a fund balance of \$460,499. This amount includes \$131,250 assigned for subsequent years' expenditures and various Town expenditures, resulting in a \$318,868 unassigned fund balance as of June 30, 2017. The undesignated fund balance is 36% of annual general fund expenditures.

USING THIS ANNUAL REPORT

The Town of Weston's financial statements are comprised of a series of statements. The Statement of Net Position and the Statement of Activities provide an overview of the government as a whole and its activities. The Fund Financial Statements, which begin immediately after the Statement of Activities, provide a more detailed look at the governmental funds. Next are the notes to the financial statements, which provide information essential to a complete understanding of the data provided. Following the notes are budget to actual comparisons and the general fund expenditure schedule.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The government-wide financial statements present financial information in two statements -the Statement of Net Position and the Statement of Activities. These statements provide an overview of the government as a whole (similar to private-sector statements). All of the current year's revenues are taken into account regardless of when cash is received.

The Statement of Net Position provides a picture of the difference between assets and liabilities, which is called Net Position. The Statement of Activities provides a look at how the net position has changed from the prior year to the current year. Increases or decreases in net assets can show whether the Town is improving or deteriorating. Other factors need to be considered, such as changes in the Town's property tax base and the condition of the roads, to assess the overall health of the Town. The Statement of Net Position and the Statement of Activities, are comprised of:

Governmental Activities – Most of the Town's basic services are reported here, including the General Government, Public Safety, Highways, Solid Waste, and Education. Property taxes, intergovernmental revenue (primarily revenues from the State of Maine), and user fees finance most of these activities.

FUND FINANCIAL STATEMENTS

A fund is a grouping of related accounts which is used to maintain control over resources which have been segregated for specific activities or objectives. The Town of Weston, like other state and local governments, uses fund accounting to insure and demonstrate compliance with finance related legal requirements. All of the funds of the Town can be divided into two categories; governmental funds, and permanent funds.

The Fund Financial Statements provide details of the Town's most significant funds, not the Town as a whole. These statements begin immediately after the Statement of Activities. Some funds are required to be established by state law and by bond covenants. However, management establishes other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money.

Governmental funds - Most of the Town's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year end which are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets which can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the town's general government operations and the basic services it provides. Governmental funds information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town's programs.

Permanent funds – These funds are used to account for the Town's Butterfield Cemetery fund.

THE TOWN AS A WHOLE -STATEMENT OF NET POSITION and STATEMENT OF ACTIVITIES

The following information is a condensed version of the Statement of Net Position with comparative information included. The analysis below focuses on the net position of the Town's governmental activities.

	Governmental Activities	
	2017	2016
<i>Statement of Net Position:</i>		
Total current assets	\$ 494,053	\$ 435,417
Total non-current assets	491,085	473,228
Total assets	<u>985,138</u>	<u>908,645</u>
Total current liabilities	(10,981)	(3,306)
Total non-current liabilities	-	-
Total liabilities	<u>(10,981)</u>	<u>(3,306)</u>
Total net position	<u>\$ 974,157</u>	<u>\$ 905,339</u>

The following summarizes the changes in net position of the Town's governmental:

	2017	2016
<i>Revenue:</i>		
Tax revenues	\$ 850,306	\$ 874,963
Intergovernmental revenues	57,128	44,852
Interest income	7,638	9,183
Other revenues	7,608	36,747
Total revenue	<u>922,680</u>	<u>965,745</u>
<i>Program Expenses:</i>		
Education	503,687	533,942
County tax	54,685	46,306
General government	116,037	101,062
Protection (net of user fees)	22,778	16,800
Health/sanitation (net of user fees)	54,534	41,331
Highways (net of operating grants)	85,296	95,208
Certified assessor	-	1,981
Cemeteries	9,026	8,000
Snowmobile club	126	-
Dues and donations	7,693	7,468
Total expenses	<u>853,862</u>	<u>852,098</u>
Change in net position	<u>\$ 68,818</u>	<u>\$ 113,647</u>

The Town of Weston's net position for the governmental funds increased by \$68,818 during the fiscal year ended June 30, 2017. The total cost of governmental activities was \$853,862. See the Statement of Activities for greater detail.

FINANCIAL ANALYSIS OF THE TOWN'S FUNDS

GOVERNMENTAL FUNDS

As indicated in the Financial Highlights, the Town of Weston's governmental funds reported a fund balance of \$460,763, which represents a \$64,676 increase. The general fund reports an unassigned fund balance of \$318,868. This unassigned amount (frequently referred to as the "Town's surplus") represents a \$55,619 increase over the June 30, 2016 unassigned fund balance.

GENERAL FUND BUDGETARY HIGHLIGHTS

Actual revenues exceeded budgeted revenues by \$72,801. Actual expenditures were under budget by \$20,486. This resulted in a change in the fund balance of a \$64,676 increase. More information can be found on page 18.

There were no expenditures that were significantly over budget.

CAPITAL ASSETS

Property plant and equipment, net of depreciation, totaled \$440,348 as of June 30, 2017, representing a \$7,476 increase from the prior year end. This is due to road improvements totaling \$35,200 and annual depreciation of \$27,724. More information can be obtained by reviewing the financial statement footnote #7.

The town maintains a number of assigned accounts to contribute to the replacement and acquisition of new assets for the purpose of providing public service. See financial statement page 20 for a listing of these reserve accounts.

DEBT

For the year ended June 30, 2017 the Town has no outstanding debt.

CONTACTING THE TOWN'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact the Town Manager, at Weston Town Office, 5 Church Lane, Weston, Maine.

TOWN OF WESTON, MAINE

GOVERNMENT WIDE STATEMENT OF NET POSITION
JUNE 30, 2017

	<u>GOVERNMENTAL ACTIVITIES</u>
Assets	
Cash	\$ 444,329
Taxes receivable	35,014
Tax liens	14,710
<i>Non-current capital assets</i>	
Tax acquired property	10,381
Non-depreciable land	40,356
Property, plant and equipment	620,042
Accumulated depreciation	(179,694)
	<u>\$ 985,138</u>
Liabilities	
Accounts payable	\$ (231)
Due to other governments	11,212
	<u>10,981</u>
Net position	
Net investment in capital assets	480,704
Permanently restricted	264
Unrestricted	493,189
Total net position	<u>974,157</u>
	<u>\$ 985,138</u>

TOWN OF WESTON, MAINE

**GOVERNMENT WIDE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2017**

Functions / Programs	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Net (Expense) Revenue
Governmental activities					
Education	\$ (503,687)	\$ -	\$ -	\$ -	\$ (503,687)
County tax	(54,685)	-	-	-	(54,685)
General government and administration	(116,037)	-	-	-	(116,037)
Protection	(22,778)	-	-	-	(22,778)
Health and sanitation	(54,534)	-	-	-	(54,534)
Highways	(98,892)	-	13,596	-	(85,296)
Cemeteries	(9,026)	-	-	-	(9,026)
Snowmobile club	(126)	-	-	-	(126)
Dues & Donations	(7,693)	-	-	-	(7,693)
Total expenses	\$ (867,458)	\$ -	\$ 13,596	\$ -	(853,862)
General revenues					
Tax revenues					850,306
Intergovernmental revenues					57,128
Interest income					7,638
Other revenues					7,608
Total revenues					922,680
Change in net position					68,818
Net position - July 1					905,339
Net position - June 30					\$ 974,157

See independent auditor's report
and notes to financial statements

TOWN OF WESTON, MAINE

BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2017

	<u>Governmental Fund General</u>	<u>(Non-Major) Permanent Fund</u>	<u>Totals</u>
<i>Assets</i>			
Cash	\$ 444,065	\$ 264	\$ 444,329
Uncollected taxes	35,014	-	35,014
Tax liens	14,710	-	14,710
Expired tax lien property	10,381	-	10,381
	<u>\$ 504,170</u>	<u>\$ 264</u>	<u>\$ 504,434</u>
<i>Liabilities</i>			
Accounts payable	\$ (231)	\$ -	\$ (231)
Due to other governments	11,212	-	11,212
	<u>10,981</u>	<u>-</u>	<u>10,981</u>
<i>Deferred inflow of resources</i>			
Unearned revenue	32,690	-	32,690
	<u>32,690</u>	<u>-</u>	<u>32,690</u>
<i>Fund Balance:</i>			
Restricted fund balance	-	264	264
Non-spendable	10,381	-	10,381
<i>Unrestricted fund balance:</i>			
Assigned fund balance	131,250	-	131,250
Unassigned fund balance	318,868	-	318,868
Total fund balance	<u>460,499</u>	<u>264</u>	<u>460,763</u>
	<u>\$ 504,170</u>	<u>\$ 264</u>	<u>\$ 504,434</u>

Total fund equity as noted above: \$ 460,763

Amounts reported for governmental activities in the statement are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds, net of accumulated depreciation and related debt: 480,704

Certain long-term assets are not available to pay for current fund liabilities and, therefore, are deferred in the fund statements:
Unearned revenue 32,690

Total net position of governmental activities: \$ 974,157

TOWN OF WESTON, MAINE

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2017

	Governmental Fund General	(Non-Major) Permanent Fund	Totals
<i>Revenues</i>			
Tax revenues	\$ 853,640	\$ -	\$ 853,640
Intergovernmental revenues	70,724	-	70,724
Interest income	7,638	-	7,638
Other revenues	7,608	-	7,608
Total revenues	<u>939,610</u>	<u>-</u>	<u>939,610</u>
<i>Expenditures</i>			
Education	503,687	-	503,687
County tax	54,685	-	54,685
Administration	98,329	-	98,329
Protection	22,778	-	22,778
Health and sanitation	54,534	-	54,534
Highways	124,076	-	124,076
Cemeteries	9,026	-	9,026
Dues & Donations	7,693	-	7,693
Snowmobile Club	126	-	126
Total expenditures	<u>874,934</u>	<u>-</u>	<u>874,934</u>
<i>Change in Fund Balance</i>	64,676	-	64,676
<i>Fund Balance - July 1</i>	395,823	264	396,087
<i>Fund Balance - June 30</i>	<u>\$ 460,499</u>	<u>\$ 264</u>	<u>\$ 460,763</u>

TOWN OF WESTON, MAINE

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2017

Net changes in fund balances - all governmental funds (page 10)	\$ 64,676
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the government-wide statement of activities and changes in net assets, the cost of those assets is allocated over their estimated useful lives as depreciation expense. The amount of capital assets recorded is as follows:	35,200
Depreciation expense	(27,724)
Change in unearned revenue	(3,334)
Change in net position of governmental activities (page 8)	<u>\$ 68,818</u>

1. SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The Town of Weston, Maine was incorporated in 1835 under the laws of the State of Maine. The Town operates under a selectmen-manager form of government and provides the following services: public safety, public works, health and social services, education, public improvements, planning and zoning and general administrative services.

The financial statements of the Town have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The financial statements of the Town consist of all funds of the Town and government entities that are considered to be controlled by or dependent on the Town. Control or dependence is determined on the basis of budget adoption, taxing authority, funding, and appointment of the respective governing board. The Town has no entities that are controlled or dependent on the Town.

Government-wide and Fund financial statements

The government-wide financial statements (i.e. statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the Town (the primary government) and its component units. For the most part, the effect of inter-fund activity, if any, has been removed from these financial statements. Government activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. The Town has elected not to allocate indirect costs among the programs, functions and segments. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported as general revenues.

Measurement Focus / Basis of Accounting / Basis of Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Agency funds, a fiduciary fund type, have no measurement focus. Revenues, except for property taxes, are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider are met.

1. SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Measurement Focus / Basis of Accounting / Basis of Presentation (cont'd)

Governmental fund financial statements are reported using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collectible within the period or soon enough thereafter to pay liabilities of the current period. For this purpose the government considers revenues to be available if they are collected within 60 days of the end of the current period. Expenditures, other than principal and interest on long-term debt, are recorded when the related fund liability is incurred, if measurable. Principal and interest on general long-term debt is recognized when due and certain compensated absences and claims and judgments are recognized when the obligations are due and payable.

The revenues susceptible to accrual are property taxes and interest income. All other governmental fund revenues are recognized when received and are recognized as revenue at that time.

The Town reports the following governmental funds:

The *general fund* is the Town's main operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Amounts reported as program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given program, 2) operating or capital grants and contributions, and 3) capital grants and contributions, including special assessments. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Budgets

An operating budget is adopted each year for the general fund on the same modified accrual basis used to reflect actual revenues and expenditures.

Deposits and investments

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the Town to invest in obligations of the U.S. government, its agencies and instrumentalities, and other state and Canada, provided such securities are rated within the three highest grades by an approved rating service of the State of Maine, corporate stocks and bonds within statutory limits, financial institutions, mutual funds and repurchase agreements.

1. SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Capital Assets

Capital assets, not including infrastructure assets, purchased or acquired with an original cost of \$5,000 or more are reported at historical cost or estimated historical cost if actual historical is not available. Infrastructure assets capitalized have an original cost of \$50,000 or more. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Repairs and maintenance are recorded as expenses.

Depreciation on all assets is provided on the straight-line basis over the estimated useful lives. Estimated useful lives are as follows:

Buildings	50-75 years
Infrastructure	20 years
Building improvements	20 years
Equipment	20 years

Compensated Absences

Town employees are granted vacation and sick leave in varying amounts. Vacation is intended to be taken within the year earned. Unused vacation and sick pay does not accumulate and is lost if unused at the end of the year.

Net Position

Net position represent the difference between assets and liabilities. Net position invested in capital assets, net of related debt consist of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvements of those assets, and adding back unspent proceeds. Net position is reported as restricted when there are limitations imposed on its use either through the enabling legislations adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other agencies.

Use of Estimates

The preparation of the financial statements requires management to make estimates and assumptions that affect the reported amounts and disclosures of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expense. Actual results could differ from these estimates.

1. SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designated fund balances represent tentative plans for future use of financial resources.

The Governmental Accounting Standards Board (GASB) has issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB 54). This Statement defines the different types of fund balances that a governmental entity must use for financial reporting purposes.

GASB 54 requires the fund balance amounts to be properly reported within one of the fund balance categories list below.

1. *Non-spendable*, such as fund balance associated with inventories, prepaids, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed, or assigned),
2. *Restricted* fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation,
3. *Committed* fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the School District Board of Directors (the district's highest level of decision-making authority),
4. *Assigned* fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed, and
5. *Unassigned* fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications

2. DEPOSITS

Custodial credit risk: Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The Town does not have a policy with respect to custodial credit risk for deposits. As of June 30, 2017, the Town's deposits totaled \$444,329, none of which were exposed to custodial credit risk at year-end.

Governmental activities:

Checking and savings	\$	132,073
Certificates of deposit		312,206
Petty cash		50
	<u>\$</u>	<u>444,329</u>

TOWN OF WESTON, MAINE

NOTES TO FINANCIAL STATEMENTS (cont'd)

3. PROPERTY TAX

Property taxes are levied as of April 1 and are used to finance the operations of the Town for the fiscal budget year beginning July 1. Taxes were committed for collection on August 4th and are due and payable on or before November 1. In accordance with Maine law, taxes not collected within eight months following the date of commitment are secured by liens. Property tax revenues are recognized in the fiscal year for which the items have been levied. This policy is believed to be in conformity with the policy of other local governments in Maine. Property taxes for the fiscal year ended June 30, 2017, \$803,798, were assessed at a rate of 17.25 mils on the dollar on a total taxable valuation of \$46,337,400.

The Town has adopted the standard established by GASB-33 regarding the recognition of property taxes. The criteria for this standard is to recognize property tax revenue as it becomes both "measurable and available". Measurable is defined as the amount that the Town can reasonably expect to receive of the property taxes assessed for the current year. Available is defined as the period or expected to be collected shortly thereafter to pay current period after year-end. Accordingly, a liability has been reported on the combined balance sheet for the taxes considered collectible but not available for current liabilities of \$32,690.

4. CONTINGENCIES

The Town is liable for its proportional share of any defaulted debt by entities of which it is a member. At June 30, 2017 the Town's share is as follows:

	Outstanding Debt	Town's Percentage	Total share
County of Aroostook	\$0	1%	\$0
SAD No. 14	\$10,000	21%	\$2,100

5. NONSPENDABLE FUND BALANCES

At June 30, 2017, the non-spendable fund balance consists of expired lien property.

6. ABATEMENTS

The Town negotiates property tax abatements on an individual basis with Selectmen approval. During the year there were no abatement agreements with any entities or taxpayers. For the fiscal year ended June 30, 2017 abatements totaled \$298.

TOWN OF WESTON, MAINE

NOTES TO FINANCIAL STATEMENTS (cont'd)

7. CAPITAL ASSETS

Property, plant and equipment for governmental activities at June 30, 2017 are as follows:

	Balance July 1	Additions	Deletions	Balance June 30
<i>Depreciable assets:</i>				
Building	\$ 30,500	\$ -	\$ -	\$ 30,500
Building addition	102,224	-	-	102,224
Salt/sand shed	184,647	-	-	184,647
Road improvements	267,471	35,200	-	302,671
	<u>584,842</u>	<u>\$ 35,200</u>	<u>\$ -</u>	<u>\$ 620,042</u>
<i>Accumulated depreciation:</i>				
Building	\$ 15,762	\$ 1,910	\$ -	\$ 17,672
Building addition	20,749	5,403	-	26,152
Salt/sand shed	27,697	3,693	-	31,390
Road improvements	87,762	16,718	-	104,480
	<u>151,970</u>	<u>27,724</u>	<u>-</u>	<u>179,694</u>
<i>Net book value</i>	<u>\$ 432,872</u>	<u>\$ 7,476</u>	<u>\$ -</u>	<u>\$ 440,348</u>

Depreciation has been allocated in the Statement of Activities as follows:

General government	\$ 10,016
Highway	17,708
	<u>\$ 27,724</u>

8. SUBSEQUENT EVENTS REVIEW

Management has evaluated subsequent events for the period July 1, 2017 through September 22, 2017 for any possible disclosures. None were needed. This is not however, when the financial statements were issued.

TOWN OF WESTON, MAINE

SCHEDULE OF GENERAL FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2017

	Budgeted Amounts			Actual	Variance Favorable (Unfavorable)
	Original	Adjusted	Final		
REVENUES:					
<i>Tax revenues</i>					
Commitment	\$ 775,570	\$ -	\$ 775,570	\$ 807,134	\$ 31,564
Discounts & abatements	(10,200)	-	(10,200)	(9,357)	843
Excise	40,326	-	40,000	55,863	15,863
<i>Intergovernmental revenues</i>					
Revenue sharing	8,750	-	8,750	9,020	270
URIP	11,000	-	11,000	13,596	2,596
Homestead exemption	10,868	-	10,868	12,679	1,811
BETE	10,695	-	10,695	10,701	6
Veteran's exemption	-	-	-	224	224
Snowmobile Club	126	-	126	126	-
Tree Growth	20,000	-	20,000	24,378	4,378
<i>Interest income</i>	-	-	-	7,638	7,638
<i>Other revenues</i>	-	-	-	7,608	7,608
Total revenues	867,135	-	866,809	939,610	72,801
EXPENDITURES:					
Education	503,687	-	503,687	503,687	-
County tax	54,686	-	54,686	54,685	1
Administration	109,425	-	109,425	98,329	11,096
Protection	22,728	-	22,728	22,778	(50)
Health / sanitation	54,933	-	54,933	54,534	399
Highways	125,620	-	125,620	124,076	1,544
Cemeteries	8,750	-	8,750	9,026	(276)
Dues & Donations	7,965	-	7,965	7,693	272
General assistance	3,500	-	3,500	-	3,500
Revaluation	4,000	-	4,000	-	4,000
Snowmobile Club	126	-	126	126	-
Total expenditures	895,420	-	895,420	874,934	20,486
NET INCREASE (DECREASE) IN FUND BALANCE	\$ (28,285)	\$ -	\$ (28,611)	64,676	\$ 93,287
Fund balance - July 1 (non-GAAP budgetary basis)				<u>395,823</u>	
Fund balance - June 30 (non-GAAP budgetary basis)				<u>\$ 460,499</u>	

TOWN OF WESTON, MAINE

SCHEDULE OF GENERAL FUND EXPENDITURES
FOR THE YEAR ENDED JUNE 30, 2017

	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
Administration			
General government	\$ 64,725	\$ 56,340	\$ 8,385
Town officials	14,250	13,309	941
Assessor	4,000	4,000	-
Capital improvements	3,500	1,807	1,693
Insurance	22,950	22,873	77
	<u>\$ 109,425</u>	<u>\$ 98,329</u>	<u>\$ 11,096</u>
Highways			
Town roads / bridges	\$ 29,550	\$ 24,006	\$ 5,544
Capital roads reserve	26,000	30,000	(4,000)
Snow removal/winter roads	70,070	70,070	-
	<u>\$ 125,620</u>	<u>\$ 124,076</u>	<u>\$ 1,544</u>
Protection			
Ambulance	\$ 17,328	\$ 17,328	\$ -
Fire protection	5,400	5,450	(50)
	<u>\$ 22,728</u>	<u>\$ 22,778</u>	<u>\$ (50)</u>
Health / Sanitation			
Transfer station	\$ 54,750	\$ 54,352	\$ 398
Septic	183	182	1
	<u>\$ 54,933</u>	<u>\$ 54,534</u>	<u>\$ 399</u>
Dues & Donations			
A.A.A.A.	\$ 82	\$ 82	\$ -
A.C.A.P.	46	46	-
Hope and Justice Project	200	200	-
Humane Society	450	450	-
Snowmobile club membership	40	40	-
Red cross	150	150	-
Community Health	200	200	-
Young people	700	430	270
MPBN	100	100	-
Lifeflight	228	228	-
E. Grand Lake Chamber	100	100	-
Cary Library	527	527	-
Danforth Library	150	150	-
Northern Maine Veterans Cemetery	100	100	-
N.M. Development Commission	851	851	-
Cemetery flags	125	125	-
S.A.S.W.C.D.	100	100	-
Maine Municipal Association	1,324	1,322	2
Sister Mary O'Donnell	342	342	-
Healthy Families	200	200	-
Food pantry	1,950	1,950	-
	<u>\$ 7,965</u>	<u>\$ 7,693</u>	<u>\$ 272</u>

TOWN OF WESTON, MAINE

**SCHEDULE OF CHANGES IN ASSIGNED FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2017**

	BALANCE JULY 1	APPRO- PRIATION	RECEIPTS	DISBURSE- MENTS	TRANSFERS FROM (TO) SURPLUS	BALANCE JUNE 30
Assigned Fund Balance						
Capital office reserve	\$ 1,871	\$ 500	\$ 26	\$ (1,807)	\$ -	\$ 590
Building maintenance	9,654	3,000	169	-	-	12,823
Capital roads reserve	74,707	-	14,693	(15,000)	-	74,400
Revaluation reserve	20,229	4,000	-	-	-	24,229
Cemetery repairs	19,209	-	375	(376)	-	19,208
	<u>\$ 125,670</u>	<u>\$ 7,500</u>	<u>\$ 15,263</u>	<u>\$ (17,183)</u>	<u>\$ -</u>	<u>\$ 131,250</u>

See independent auditors' report
on supplemental information

NOTES OF PROCEDURE FOR TOWN MEETING

The **Moderator presides over Town Meeting** in accordance with MRSA Title 30-A §2524. The Moderator further facilitates the meeting in accordance with MMA's **Maine Moderators Manual**

Please observe separation of Voters from Non-Voters in as much as possible;
Registered Voters must check in with the Registrar and receive a colored card.

- **Procedure:** The Moderator will read each article aloud and ask if someone will make a motion on the article; usually someone will respond "so moved", then "second". The Moderator will then open discussion on the motion. (*Note: it is best to avoid negative motions such as to defeat an article where "yes" means "no" - if you oppose an article; it's best to move the article and vote against it*)
 - **Amendments:** an amendment may be motioned and seconded to propose a change to an article; please note capped articles with specific monetary amount(s) contained in the wording are limited in that they can only be decreased (not increased). Ordinances cannot be amended from the floor; only pass or fail. If an amendment does not pass, then the original motion is voted upon.
 - **Voting:** The Moderator will ask for a show of hands, if required - please keep your hand raised until the Moderator (and his/her designees) have concluded counting. **Challenge:** A voter who wishes to challenge the Moderator's determination should immediately seek to be recognized and state "I doubt it"; if at least six other voters agree; the Moderator will make the determination more certain by using a designated other method of voting. **Written Ballots:** any voter can move an article to be voted on by written ballot any time before the article is voted upon, the motion must be seconded; no discussion is allowed before voting on the motion to vote by written ballot.
 - **If you wish to speak on an article:** wait until the Moderator has opened the floor to public comment discussion; raise your hand - when the Moderator has recognized you, proceed to the microphone:
 - State your name for the record & whom you represent if applicable.
 - Direct commentary or questions directly to the Moderator.
 - State your business in a brief & concise manner; relevant to the current article/motion.
 - The Moderator has the right to set a time limit for comments, and overall on a motion.
 - **Order, Prohibitions:**
 - The Moderator will not entertain public comment about specific individuals.
 - Personal or accusatory comments are *out of order*; comments should be respectful and courteous.
 - Profanity, and disorderly; conduct, language, or gestures at meetings are *out of order*.
 - At no time will the public be allowed to argue debate or introduce a topic that is not on the agenda.
 - Voters & attendees may not speak during Town Meeting unless recognized by the Moderator; the audience shall not disturb the proceedings by whispering, talking or other engaging in other distractions. Cellular phones must be turned off, with the exception of emergency responders.
 - If any person, after a *command for order* by the Moderator, continues to act in a disorderly manner, the Moderator may direct that person to leave the meeting. If the person refuses to leave, the Moderator may have that person removed until the meeting is adjourned.
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ICE OUT

YEAR	DATE	YEAR	DATE	YEAR	DATE	YEAR	DATE
1940	3-May	1960	4-May	1980	23-Apr	2000	9-Apr
1941	29-Apr	1961	14-May	1981	14-Apr	2001	4-May
1942	29-Apr	1962	10-May	1982	1-May	2002	18-Apr
1943	9-May	1963	3-May	1983	18-Apr	2003	6-May
1944	5-May	1964	2-May	1984	1-May	2004	26-Apr
1945	13-Apr	1965	2-May	1985	23-Apr	2005	25-Apr
1946	26-Apr	1966	24-Apr	1986	21-Apr	2006	6-Apr
1947	9-May	1967	4-May	1987	17-Apr	2007	2-May
1948	26-Apr	1968	25-Apr	1988	20-Apr	2008	2-May
1949	17-Apr	1969	2-May	1989	6-May	2009	25-Apr
1950	30-Apr	1970	2-May	1990	27-Apr	2010	9-Apr
1951	22-Apr	1971	10-May	1991	3-May	2011	28-Apr
1952	30-Apr	1972	14-May	1992	7-May	2012	14-Apr
1953	17-Apr	1973	29-Apr	1993	4-May	2013	22-Apr
1954	1-May	1974	2-May	1994	5-May	2014	5-May
1955	27-Apr	1975	6-May	1995	2-May	2015	1-May
1956	3-May	1976	22-Apr	1996	26-Apr	2016	15-Apr
1957	28-Apr	1977	3-May	1997	6-May	2017	29-Apr
1958	25-Apr	1978	9-May	1998	18-Apr	2018	4-May
1959	7-May	1979	25-Apr	1999	23-Apr		

EARLIEST APRIL 6, 2006

LATEST MAY 14, 1972