Town of Weston

AUDIT

YEAR ENDING JUNE, 30 2020

BASIC FINANCIAL STATEMENT
PREPARED BY PETER DAVIS, CPA

TOWN OF WESTON

FINANCIAL STATEMENTS
JUNE 30, 2020

(With Independent Auditors' Report Thereon)



TOWN OF WESTON, MAINE

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INDEPENDENT AUDITOR'S REPORT

To the Selectmen Town of Weston, Maine

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Weston, Maine, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Town of Weston, Maine's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Weston, Maine, as of June 30, 2020, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information on page 14 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the

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basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United State of America also require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statement, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion or assurance on the financial statements is not affected by the missing information.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 23, 2020, on our consideration of the Town of Weston, Maine's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Weston, Maine's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Weston, Maine's internal control over financial reporting and compliance.

Davis, Gates & Alward CPA's

Presque Isle, Maine September 23, 2020

TOWN OF WESTON, MAINE

GOVERNMENT WIDE STATEMENT OF NET POSITION JUNE 30, 2020

		ERNMENTAL CTIVITIES
Assets		
Cash	\$	472,389
Taxes receivable		66,958
Tax liens		19,179
Tax acquired property		10,613
Non-current capital assets		
Non-depreciable land		40,356
Property, plant and equipment		885,695
Accumulated depreciation		(277,447)
/ toodifficiation doproduction	\$	1,217,743
Liabilities		
	\$	(238)
Accounts payable	Ψ	13,713
Due to other governments		
		13,475
Net position		040.004
Net investment in capital assets		648,604
Permanently restricted		264
Unrestricted		555,400
Total net position		1,204,268
	\$	1,217,743

GOVERNMENT WIDE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2020

Net (Expense) Revenue	\$ (492,766)	(67,456)	(21,799)	(83,882)	(6 632)	(8,646)		(36,745)	(889,434)	900,883 67,715 12,616 7,528 988,742	1,104,960
Capital Grants and Contributions				ı		j			ر ا	al revenues	
Operating Grants and Contributions	. ↔			14,088	. 1	1	18,200		\$ 32,288	General revenues Tax revenues Intergovernmental revenues Interest income Other revenues Total revenues	Net position - July 1
Charges for Services	€9					•	•	•	· &		
Expenses	\$ (492,766)	(67,456)	(21,799)	(92,32)	- (8,632)	(8,646)	(18,200)	(36,745)	\$ (921,722)		
Functions / Programs	Governmental activities Education	County tax General government and administration	Protection Health and sanitation	Highways	Capital projects	Dues & Donations	Snowmobile club	Depreciation	Total expenses		

BALANCE SHEET - GOVERNMENTAL FUNDS JUNE 30, 2020

		ernmental Fund General	Perm	Major) nanent und		Totals
Assets				000	Φ.	470 000
Cash	\$	472,120	\$	269	\$	472,389
Uncollected taxes		66,958		=		66,958
Tax liens		19,179		-		19,179
Expired tax lien property		10,613		-		10,613
	\$	568,870	\$	269	\$	569,139
Liabilities					20	
Accounts payable	\$	(238)	\$	-	\$	(238)
Due to other governments		13,713	Q111	-	2	13,713
		13,475		-		13,475
Deferred inflow of resources						
Unearned revenue		56,437				56,437
		56,437		-		56,437
Fund Balance:						
Restricted fund balance		-		269		269
Non-spendable		10,613		_		10,613
Unrestricted fund balance:						
Assigned fund balance		54,203		-		54,203
Unassigned fund balance		434,142		-		434,142
Total fund balance		498,958	8	269		499,227
Total faile salaries	\$	568,870	\$	269	\$	569,139
Total fund equity as noted above:					\$	499,227
Amounts reported for governmental activities in the state Capital assets used in governmental activities are not therefore are not reported in the funds, net of accum related debt:	financ	cial resources	and			648,604
Certain long-term assets are not available to pay for c therefore, are deferred in the fund statements: Unearned revenue	urrent	t fund liabilitie	es and,			56,437
Total net position of governmental activities:					\$	1,204,268

TOWN OF WESTON, MAINE

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE ALL GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2020

		vernmental Fund General	Perm	-Major) nanent und		Totals
Revenues						
Tax revenues	\$	878,710	\$	-	\$	878,710
Intergovernmental revenues		100,003		-		100,003
Interest income		12,614		2		12,616
Other revenues		7,528		_		7,528
Total revenues		998,855	-	2		998,857
Expenditures	-		-		-	
Education		492,766		-		492,766
County tax		67,456				67,456
Administration		121,102		-		121,102
Protection		21,799		-		21,799
Health and sanitation		50,406		_		50,406
Highways		273,099		_		273,099
Capital Projects		8,437		_		8,437
Cemeteries		6,632		-		6,632
Dues & Donations		8,646		_		8,646
Snowmobile Club		18,200		_		18,200
Total expenditures		1,068,543	- Industrial Control	-		1,068,543
Change in Fund Balance		(69,688)		2		(69,686)
Fund Balance - July 1		568,647		267		568,914
Fund Balance - June 30	\$	498,959	\$	269	\$	499,228

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2020

Net changes in fund balances - all governmental funds (page 6)	\$ (69,686)
Amounts reported for governmental activities in the Statement of Activities are different because: Governmental funds report capital outlays as expenditures. However, in the government-wide statement of activities and changes in net assets, the cost of those assets is allocated over their estimated useful lives as depreciation expense. The amount of capital assets recorded is as follows:	
Road improvements	175,129
Special Project - Boat Landing	8,437
Depreciation expense	(36,745)
Change in unearned revenue	22,173
Change in net position of governmental activities (page 4)	\$ 99,308

NOTES TO FINANCIAL STATEMENTS

SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The Town of Weston, Maine was incorporated in 1835 under the laws of the State of Maine. The Town operates under a selectmen-manager form of government and provides the following services: public safety, public works, health and social services, education, public improvements, planning and zoning and general administrative services.

The financial statements of the Town have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The financial statements of the Town consist of all funds of the Town and government entities that are considered to be controlled by or dependent on the Town. Control or dependence is determined on the basis of budget adoption, taxing authority, funding, and appointment of the respective governing board. The Town has no entities that are controlled or dependent on the Town.

Government-wide and Fund financial statements

The government-wide financial statements (i.e. statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the Town (the primary government) and its component units. For the most part, the effect of inter-fund activity, if any, has been removed from these financial statements. Government activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. The Town has elected not to allocate indirect costs among the programs, functions and segments. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported as general revenues.

Measurement Focus / Basis of Accounting / Basis of Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Agency funds, a fiduciary fund type, have no measurement focus. Revenues, except for property taxes, are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider are met.

1. SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Measurement Focus / Basis of Accounting / Basis of Presentation (cont'd)

Governmental fund financial statements are reported using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collectible within the period or soon enough thereafter to pay liabilities of the current period. For this purpose the government considers revenues to be available if they are collected within 60 days of the end of the current period. Expenditures, other than principal and interest on long-term debt, are recorded when the related fund liability is incurred, if measurable. Principal and interest on general long-term debt is recognized when due and certain compensated absences and claims and judgments are recognized when the obligations are due and payable.

The revenues susceptible to accrual are property taxes and interest income. All other governmental fund revenues are recognized when received and are recognized as revenue at that time.

The Town reports the following governmental funds:

The *general fund* is the Town's main operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Amounts reported as program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given program, 2) operating or capital grants and contributions, and 3) capital grants and contributions, including special assessments. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Budgets

An operating budget is adopted each year for the general fund on the same modified accrual basis used to reflect actual revenues and expenditures.

Deposits and investments

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the Town to invest in obligations of the U.S. government, its agencies and instrumentalities, and other state and Canada, provided such securities are rated within the three highest grades by an approved rating service of the State of Maine, corporate stocks and bonds within statutory limits, financial institutions, mutual funds and repurchase agreements.

SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Capital Assets

Capital assets, not including infrastructure assets, purchased or acquired with an original cost of \$5,000 or more are reported at historical cost or estimated historical cost if actual historical is not available. Infrastructure assets capitalized have an original cost of \$50,000 or more. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Repairs and maintenance are recorded as expenses.

Depreciation on all assets is provided on the straight-line basis over the estimated useful lives. Estimated useful lives are as follows:

Buildings	50-75 years
Infrastructure	20 years
Building improvements	20 years
Equipment	20 years

Compensated Absences

Town employees are granted vacation and sick leave in varying amounts. Vacation is intended to be taken within the year earned. Unused vacation and sick pay does not accumulate and is lost if unused at the end of the year.

Net Position

Net position represent the difference between assets and liabilities. Net position invested in capital assets, net of related debt consist of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvements of those assets, and adding back unspent proceeds. Net position is reported as restricted when there are limitations imposed on its use either through the enabling legislations adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other agencies.

Use of Estimates

The preparation of the financial statements requires management to make estimates and assumptions that affect the reported amounts and disclosures of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expense. Actual results could differ from these estimates.

SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designated fund balances represent tentative plans for future use of financial resources.

The Governmental Accounting Standards Board (GASB) has issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions (GASB 54). This Statement defines the different types of fund balances that a governmental entity must use for financial reporting purposes.

GASB 54 requires the fund balance amounts to be properly reported within one of the fund balance categories list below.

- Non-spendable, such as fund balance associated with inventories, prepaids, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed, or assigned),
- 2. Restricted fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation,
- 3. Committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the School District Board of Directors (the district's highest level of decision-making authority),
- 4. Assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed, and
- 5. Unassigned fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications

DEPOSITS

Custodial credit risk: Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The Town does not have a policy with respect to custodial credit risk for deposits. As of June 30, 2020, the Town's deposits totaled \$472,389, none of which were exposed to custodial credit risk at year-end.

Governmental activities:

299,585
\$ 472,389
\$

NONSPENDABLE FUND BALANCES

At June 30, 2020, the non-spendable fund balance consists of expired lien property.

4. PROPERTY TAX

Property taxes are levied as of April 1 and are used to finance the operations of the Town for the fiscal budget year beginning July 1. Taxes were committed for collection on August 13th and are due and payable on or before November 1. In accordance with Maine law, taxes not collected within eight months following the date of commitment are secured by liens. Property tax revenues are recognized in the fiscal year for which the items have been levied. This policy is believed to be in conformity with the policy of other local governments in Maine. Property taxes for the fiscal year ended June 30, 2020, \$847,595, were assessed at a rate of 18.3 mils on the dollar on a total taxable valuation of \$46,316,672.

The Town has adopted the standfootard established by GASB-33 regarding the recognition of property taxes. The criteria for this standard is to recognize property tax revenue as it becomes both "measurable and available". Measurable is defined as the amount that the Town can reasonably expect to receive of the property taxes assessed for the current year. Available is defined as the period or expected to be collected shortly thereafter to pay current period after year-end. Accordingly, a liability has been reported on the combined balance sheet for the taxes considered collectible but not available for current liabilities of \$56,437.

ABATEMENTS

The Town negotiates property tax abatements on an individual basis with Selectmen approval. During the year \$3,688 taxes were abated for 2020.

6. CAPITAL ASSETS

Property, plant and equipment for governmental activities at June 30, 2020 are as follows:

	Balance July 1		A	dditions_	Dele	tions_	Balance June 30		
Depreciable assets:			39						
Building	\$	30,500	\$	-	\$	-	\$	30,500	
Building improvements		119,824		-		-		119,824	
Transfer station improve		16,966		-		- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1		16,966	
Salt/sand shed		184,647		-		-		184,647	
Road improvements		350,192		175,129		-		525,321	
Boat Landing		-		8,437		-		8,437	
		702,129	\$	183,566	\$	_	\$	885,695	
Accumulated depreciation:		AND THE PERSON NAMED IN	***		amanana kuli kana wasa				
Building	\$	24,792	\$	3,560	\$		\$	28,352	
Building addition		36,958		5,403		-		42,361	
Transfer station improve		1,272		848		-		2,120	
Salt/sand shed		38,776		3,693		-		42,469	
Road improvements		138,904		23,241		-		162,145	
Boat Landing		-		-		-		_	
ů		240,702		36,745	-	-		277,447	
Net book value	\$	461,427	\$	146,821	\$	-	\$	608,248	

7. CHANGES IN FUND BALANCE

	Balance Beg of year						R	eceipts_	Dist	oursements	Balance End of year	
Assigned Fund Balance					-							
Capital office	\$	1,326	\$	500	\$	20	\$	-	\$	1,846		
Building maintenance		8,545		3,000		128		-		11,673		
Capital roads		103,734		53,000		14,088		(170,822)		- 1		
Revaluation		32,227		8,250		-		(40,477)		-		
Town road maintenance		10,148		48,200		-		(58,348)				
Special projects		7,281		10,000		10,416		(8,437)		19,260		
Cemeteries		19,109		2,700				(385)		21,424		
	\$	182,370	\$	125,650	\$	24,652	\$	(278,469)	\$	54,203		

8. SUBSEQUENT EVENTS REVIEW

Management has evaluated subsequent events for the period July 1, 2020 through September 23, 2020 for any possible disclosures. None were needed. This is not however, when the financial statements were issued.

SCHEDULE OF GENERAL FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2020

	Buc	dgeted Amount		Variance Favorable		
	Original	Adjusted	Final	Actual	(Unf	avorable)
REVENUES:						
Tax revenues						
Commitment	\$ 847,595	\$ -	\$ 847,595	\$ 830,359	\$	(17,236)
Supplemental taxes	-	-	-	-		-
Discounts & abatements	(16,739)	-	(16,739)	(15,320)		1,419
Excise	49,326	-	49,326	63,671		14,345
Intergovernmental revenues						
Revenue sharing	14,500	-	14,500	18,179		3,679
URIP	13,000	_ <u>-</u>	13,000	14,088		1,088
Homestead exemption	19,673	-	19,673	18,881		(792)
BETE	7,189	-	7,189	7,193		4
Veteran's exemption	-	-		-		-
Snowmobile Club		18,200	18,200	18,200		
Tree Growth	20,000	-	20,000	23,462		3,462
Interest income	12,034	-	12,034	12,614		580
Other revenues	-	en e	<u>-</u>	7,528		7,528
Total revenues	966,578	18,200	984,778	998,855		14,077
EXPENDITURES:						
Education	492,766		492,766	492,766		-
County tax	67,456		67,456	67,456		-
Administration	137,327	- ×	137,327	121,102		16,225
Protection	22,799	_	22,799	21,799		1,000
Health / sanitation	59,171	-	59,171	50,406		8,765
Highways	167,650	113,882	281,532	273,099		8,433
Capital projects	10,000		10,000	8,437		1,563
Cemeteries	9,100	-	9,100	6,632		2,468
Dues & Donations	9,650	-	9,650	8,646		1,004
General assistance	3,500	- III-	3,500	-		3,500
Revaluation	8,250		8,250	-		8,250
Snowmbile Club	<u>-</u> -	18,200	18,200	18,200		
Total expenditures	987,669	132,082	1,119,751	1,068,543		51,208
NET INCREASE (DECREASE)						
IN FUND BALANCE	\$ (21,091)	\$ (113,882)	\$ (134,973)	(69,688)	\$	65,285
Fund balance - July 1 (non-GAAP b	oudgetary basis)			568,647	-	
Fund balance - June 30 (non-GAAF	budgetary basi	s)		\$ 498,959	=	

SCHEDULE OF GENERAL FUND EXPENDITURES FOR THE YEAR ENDED JUNE 30, 2020

								RIANCE
	-	BUDGET		٨	CTUAL	/1		ORABLE AVORABLE)
Administration		OUDGET	_	<u> </u>	CTUAL	70	JINI	AVORABLE)
General government	\$	77,802	\$		66,365		\$	11,437
Town officials	Ψ	15,675	4		13,831		Ψ	1,844
Capital improvements		3,000			-			3,000
Insurance		40,850			40,906			(56)
modranec	\$	137,327	\$	<u>`</u>	121,102		\$	16,225
Highways	=		_					
Town roads / bridges	\$	58,348	\$	5	48,162		\$	10,186
Capital road project		156,734			158,487			(1,753)
Snow removal/winter roads		66,450			66,450			-
	\$	281,532	9	5	273,099		\$	8,433
Protection								
Ambulance	\$	16,799	9	5	16,799		\$	-
Fire protection		6,000			5,000			1,000
	\$	22,799	9	5	21,799		\$	1,000
Dues & Donations				15.747		il.	39	
A.A.A.	\$	200	9	5	200		\$	_
A.C.A.P.		46			46			_
Hope and Justice Project		200			200			-
Humane Society		650			646			4
Snowmobile club membership		40			40			-
Red cross		300			300			-
Community Health		233			233			-
Young people		1,000			-			1,000
MPBN		100			100			-
Lifeflight		228			228			-
E. Grand Lake Chamber		100			100			-
Cary Library		549			549			-
Danforth Library		150			150			-
Northern Maine Veterans Cemetery		100			100			
N.M. Development Commission		915			915			-
Cemetery flags		125			125			-
S.A. Soil and Water District		100			100			-
Maine Municipal Association		1,472			1,472			-
Sister Mary O'Donnell		342			342			-
Summerfest		500			500			-
Healthy Families		200			200			-
Food pantry		2,100			2,100			
	\$	9,650		\$	8,646		\$	1,004